

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) records the understanding arrived on this 3rd day of April, 2025,

BETWEEN

PARIVARTAN "THE CHANGE" NGO a Charitable Society registered under **Societies Registration Act**, having its registered office at **E- 95 Aashiyana -1, Moradabad-244001 Uttar Pradesh, India**, Represented by **Mr. Kapil Kumar**, (CEO, Founder), (hereinafter called as **PTC NGO**"), which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns of the Other Part;

AND

The Faculty of Law, TEERTHANKER MAHAVIR UNIVERSITY Moradabad, a University established under the 'Act' (No. 30) of 2008 of the Government of Uttar Pradesh and was approved by the University Grants Commission (UGC), India, having its main campus at N.H.-24, Delhi Road, Moradabad - 244001, Uttar Pradesh, India, through its **Dean (Faculty of Law, TMU)**, Prof. **Dr. Harbansh Dixit** (hereinafter called as "**TMU**"), which expression shall, unless repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns of the One Part;

The Parties to this MOU hereinafter shall be jointly referred to as 'the Parties' and individually as 'the Party'.

WHEREAS **PTC NGO** is entering into this MOU with **TMU** on non-exclusive basis.

1. Objective of MOU:

To provide Internship and Participating opportunities to the students of **TMU** as part of their curriculum, which ensures to bring social awareness in the students. **PARIVARTAN "THE CHANGE" NGO** is collaborating with **Faculty of Law, TMU** as an NGO, where students are

recruited or added as **Interns** or as **Volunteers** to support the projects of **PTC NGO** and various social causes relevant to society.

2. **Obligations:**

Both the organizations acknowledge the fact that no contractual relationship has been created out of this MOU and they agree to work in unison towards their respective goals and targets to make this collaboration a success and thereby exemplify the spirit of transparency and responsibility.

3. **Cooperation in view of this Collaboration:**

The MOU shall oversee the functioning of **PTC NGO** as an NGO in the **TMU**.

The roles for both the parties would be:

A. **Role of PTC NGO:**

1. Representatives of **PTC NGO** will join/conduct a webinar/seminar to represent the work being done to encourage students to join as an Intern or Volunteer.
2. The identified students will be trained by **PTC NGO** based on the role as Interns/Volunteers that they are short listed for. Training will be common for all Interns/Volunteers joining the organization.
3. Students will be assigned tasks based on the role they are short listed for. Tasks could be Raising fund, Project Implementation, Research and development, Data Feeding and Management, Social Media Promotion.
4. Students will be reporting to their Supervisor/ Manager/ **PTC NGO** officials. The officials of **PTC NGO** will ensure the safety and well-being of students when they're on field.

5. **PTC NGO** will ensure all the policies related with prevention of Sexual Harassment or Discrimination which is applicable to their employees or is applicable as per Law of the Land will be applicable to the **TMU students**.
6. **PTC NGO** will encourage only Interns to submit a report based on their role, for which support will be provided.
7. Intern participation shall be shared in the form of credits (A tracking mechanism used to see how the Intern has performed their role through the year) to **TMU** to help grade the students as a part of their course.
8. Confidential Personal Information: "Confidential Personal Information" means all information about the intern students, including Transaction Information and their names, addresses, all contact information and demographic or financial information. Confidential Personal Information may be used only for the limited purpose for mere operation of this MOU. **PTC NGO** shall be liable for all unauthorized disclosures and use of Confidential Personal Information by its Affiliates and personnel. Notwithstanding the obligation for maintaining confidentiality, **PTC NGO** will notify the **TMU** promptly upon the discovery of the loss, unauthorized disclosure, or unauthorized use of the Confidential Personal Information, if any.
9. Permission is given to both the parties to use the official marks of the other party specifically the institutional name and/or institutional logo solely for the purposes of promoting and administering the collaborative activities between the institutions; Provided, that the party using the official marks of the other party shall take all such reasonable degree of care as an institution of good ethical and normal prudence would expect in its own case.
10. **PTC NGO** will provide at least one mentor on every 5 students/ interns.
11. The Internship would be for a period of 2 to 8 weeks. However, the exact dates of the duration would be announced by the **TMU**, from time to time.
12. **PTC NGO** shall provide the 'certificate of the completion' of the internship and grades, within a week (7 days) of the completion of the internship.
13. **PTC NGO** will involve Students in Projects/Activities that are deemed fit for the social welfare.

14. **PTC NGO** will inform **TMU** for circulating the activities and projects information among students and invite them for participation.

15. **PTC NGO** will provide participation certificate to all the students for their participation in said activities or engagement.

B. Role of TMU:

1. Ensuring to provide a platform for students to be addressed about the Interning/Volunteering roles in the organization.
2. Encourage students to join **PTC NGO** and give them permission to attend events and activities.
3. **TMU** shall provide platforms for **PTC NGO** to organize various sensitization activities for students.
4. **TMU** shall provide Space, Support (Material, logistic) for **PTC NGO** to organize various project activities for students.

4. Financials:

PTC NGO will be responsible for its own costs and expenses involved in its efforts to negotiate, conclude and fulfill its obligations under this MOU.

PTC NGO shall render entire its services under this MOU on pro bono basis i.e. without charging or seeking reimbursement of any payment, fee, charges whatsoever from the Interns/Volunteers.

However, both the parties can jointly agree to the financial involvement in case of Activities and Projects at may require financial support seeing the scope of work.

PTC NGO may ask **TMU** for the reimbursement in lieu of Logistic/Refreshments/Travelling/Material requirements in activities which both the parties decide on mutual consent.

5. Use of Logo/Name/Pictures

“Permission is given to both the parties to use the official marks of the other party specifically the institutional name and/or institutional logo solely for the purposes of promoting and administering the collaborative activities between the institutions; Provided, that the party using the official marks of the other party shall take all such reasonable degree of care as an institution of good ethical and normal prudence would expect in its own case.”

6. Arbitration and Jurisdiction:

In case of any dispute arising between the parties in respect to any of the terms in this MOU, the parties undertake to settle the same by issuing a notice within 15 days from the date of the issue becoming known to either party. In case no such settlement is arrived at after mutual negotiations, the matter may be resolved by arbitration and shall be governed by the provisions of the Arbitration and Conciliation Act 1996 subject to any statutory modification, amendment or re-enactment, from time to time.

7. MOU Effective Date:

This Memorandum of Understanding shall be effective from the date of signing by both parties.

8. Term of MOU:

This MOU, unless extended by mutual written agreement of the parties, shall expire 5 years after the effective date specified hereinabove. This MOU may be amended or terminated earlier by mutual written understanding of the parties at any time. However, no such early termination of this MOU, whether mutual or unilateral, shall affect the current obligations of the parties under the MOU. Notwithstanding, either party may terminate this MOU after giving a 90 days written

notice to the other party. However, both the parties shall be at liberty to terminate the MOU forthwith in the event of any breach of confidentiality, as contained under clause 3 (A).8.

IN WITNESS WHEREOF BOTH THE PARTIES HAVE SIGNED THIS MEMORANDUM OF UNDERSTANDING ON THE DAY AND DATE FIRST ABOVE WRITTEN:

**FOR - Faculty of Law,
TMU Moradabad:**

Signature:

[Signature]
3.4.2025

Name: **Prof. Dr. Harbansh Dixit**

Designation: **Dean**



**FOR - Parivartan "The Change"
NGO Moradabad:**

Signature:

[Signature]
3/4/2025

Name: **Mr. Kapil Kumar**

Designation: **CEO, Founder**



Witness 1: **(Prof.)Dr. Sushil Kumar Singh**

Designation: **Principal**

[Signature]
3/4/2025



Witness 2: **Dr. Amit Verma**

Designation: **HOD**

[Signature]
03/04/2025

