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Teerthanker Mahaveer University, Moradabad



Teerthanker Mahaveer University
Internal Quality Assurance Cell

19th Meeting of the IQAC held on 14.11.2024

MINUTES OF THE MEETING OF IQAC HELD ON NOVEMBER 14, 2024 AT 1630HRS

Agenda items:

- 19.1 Confirmation of Minutes of the last meeting.
- 19.2 To take note of ATR on decisions of last meeting of IQAC
- 19.3 Discussion on Key Indicators, Metrics and Weightage in NAAC.
- 19.4 Discussion on College/Departmental Checklist shared with Dean/Principals/Heads.
- 19.5 Discussion on Qualitative and Quantitative Metrics Checklist.
- 19.6 Brief Discussion on Checklists of Ancillary Departments and Various Facilities.
- 19.7 Preparation for defending best practices and institutional distinctiveness showcased in the NAAC SSR.
- 19.8 Allocation of Criteria responsibilities for the NAAC Visit.
- 19.9 Any other matter with the permission of Chair.

The 19th IQAC meeting was held on November 14, 2024 and the following members were present in the meeting:

1. Prof. V K Jain, Vice Chancellor	Chairperson
2. Prof. Manjula Jain, Dean Academics	Member
3. Dr. Vaibhav Rastogi, Joint Registrar	Member
4. Prof. M.P. Singh, Dean Students' Welfare	Member
5. Prof. S. P. Subashini, Dean-Faculty of Nursing	Member
6. Prof. P. K. Jain, Dean-Faculty of Agriculture Sciences	Member
7. Prof. Pradeep Tangade, Principal-TMDCRC	Member
8. Prof. Anurag Verma, Principal-TMCOP	Member
9. Prof. Sheuli Sen, Principal-TPCON	Member
10. Dr. Pankaj Kumar Singh, Director-CTLD	Member
11. Prof. Amit Kansal, Associate Dean-Academics	Member
12. Prof. Piyush Mittal, Associate Dean-R & D	Member
13. Prof. Jyoti Puri, Associate Dean-Ph.D. Cell	Member
14. Prof. Nikhil Rastogi, Joint Registrar-Alumni Relations Cell	Member
15. Mr. Basavaraj Mudhol	Asst. Director, IQAC
16. Prof. (Dr.) Nishith Kumar Mishra	Director, IQAC

Director, IQAC welcomed all the members and the following agenda points were discussed in the meeting:

Agenda 19.1: Confirmation of Minutes of Last Meeting

The minutes of the 18th IQAC meeting were reviewed and the members confirmed the minutes of the meeting.

Agenda 19.2: To take note of ATR on decisions of last Meeting of IQAC

The members took note of the follow up action on the decisions of 18th IQAC Meeting and approved to record it.

Agenda 19.3: Discussion on Key Indicators, Metrics and Weightage in NAAC

The meeting began with highlighting the Key Indicators (KIs), Metrics (both Qualitative and Quantitative), and their respective weightages as per the NAAC Accreditation Framework. The following points were emphasized:

- Each criterion's importance and contribution to the overall CGPA were explained.
- University Criteria Coordinators were advised to ensure updated documentation and data validation for all metrics.
- Emphasis was laid on performance in core criteria such as Teaching-Learning and Evaluation, Research and Extension, best practices and Institutional Distinctiveness.
- It was suggested to encourage departments to focus on continuous quality initiatives and evidence-based reporting.

Agenda 19.4: Discussion on College/Departmental Checklist shared with Dean/Principals/Heads

- The consolidated checklist, previously circulated to all Colleges and Departments, was reviewed.
- It was agreed that College Deans and Principals would conduct internal reviews to ensure that all items on the checklist are adequately addressed.
- It was decided that all departments must complete their internal audit as per the checklist.
- It has been decided that IQAC will conduct audits as per the checklist to ensure accuracy and consistency.
- Each checklist item was briefly discussed, and clarification was given on areas requiring documentation, such as MoUs, Alumni Contributions, and Outcome-Based Education (OBE) practices.

Agenda 19.5: Discussion on Qualitative and Quantitative Metrics Checklist

- Detailed discussions held regarding the preparation and refinement of *Qualitative Metrics* (QIM).
- Coordinators were advised to maintain alignment with the *DVV guidelines* and ensure well-documented and outcome-oriented responses.
- Departments were asked to submit draft versions of qualitative responses to IQAC for further review.

Agenda 19.6: Brief Discussion on Checklists of Ancillary Departments and Various Facilities

- Ancillary departments such as Library, PhD Cell, R&D Centre, IT Services, and Examination Cell were addressed.
- A separate checklist covering infrastructural facilities such as STP/ETP, Daycare Centre etc. was discussed and shared.

- It has been decided that heads of these departments to update their data and maintain proper documentation in digital and physical formats.
- It has been decided that all heads of various facilities shall ensure the preparedness of NAAC as per the Checklist shared and the same will be reviewed by team IQAC.
- It has been decided that ancillary departments shall ensure their preparations as per the requirement of NAAC and the same will be reviewed by IQAC.

Agenda 19.7: Preparation for defending best practices and institutional distinctiveness showcased in the NAAC SSR.

The two best practices showcased in the NAAC SSR Cycle-02 were reviewed:

1. CTLD (Center for Teaching and Learning Development):

- Dr. Pankaj Kumar Singh, Director-CTLD, was given the task of designing a brochure for CTLD.
- The brochure will be vetted by the authorities before finalizing for public release.

2. Research Incentivization:

- The effectiveness of this practice will be demonstrated using the following parameters:
 1. Citation Index
 2. h-index
 3. Patents
 4. Research Projects
 5. Funding from External Agencies
 6. Publications
- Members discussed and presented the data through appropriate charts and graphs.

Agenda 19.8: Allocation of Criteria responsibilities for the NAAC Visit.

The following responsibilities were assigned for NAAC preparedness as per the specific criterion as under:

Criteria 01 & 02

- To be looked after by Dean Academics.

Criteria 03

- Research Outcome and Collaborations: Dean Academics.
- Extension Activities and NSS: Prof. M.P. Singh.

Criteria 04

- Infrastructure and Finance: IQAC.
- Library and e-content development: Dean Academics.

Criteria 05

- Student Council and Support System: Prof. M.P. Singh.
- Alumni-related areas: Prof. Nikhil Rastogi.

Criteria 06

- Committees: Director IQAC and Dr. Vaibhav Rastogi.
- Faculty Appraisal, Welfare Policies, HR Functions, and related areas: Director HR.

Criteria 07

- Physical facilities: Prof. M.P. Singh.

Agenda 19.9: Any other matter with the permission of chair

The Hon'ble Chairperson suggested the concerned authorities reviewing both the best Practices (CTLD and Research Incentivization) and report the progress on annual basis to IQAC.

The meeting ended with a vote of thanks by the Director, IQAC to all the members present in the meeting.



Prof. (Dr.) Nishith Kumar Mishra
Director, IQAC